



**ASSAM STATE ELECTION COMMISSION**  
HOUSEFED COMPLEX, DISPUR, GUWAHATI - 781006. Ph. No. 0361-2263210/2264920  
e-mail - secassam@gmail.com

No. SEC. 21/2020/7

Dated Dispur, 14<sup>th</sup> February, 2020

**Short Notice Inviting Tender**

Sealed Tenders in two bids, affixing non refundable court fee stamps of Rs. 8.25 ( Rupees eight and paise twenty-five) only are invited from intending suppliers / firms for supply of the following items in connection with ensuing elections to the Bodoland Territorial Council, 2020, subject to fulfilment of the following terms and conditions and will be received in the Office of the Assam State Election Commission, Housefed Complex, Dispur, Guwahati-781006 up to **3 pm of 25<sup>th</sup> February, 2020** and will be opened on the next day at 12:30 pm in the office of the Assam State Election Commission, Housefed Complex, Dispur, Guwahati-6. The detailed terms and conditions may be inspected in the office of the Assam State Election Commission, Housefed Complex, Dispur, Guwahati-6, during office hours w.e.f. 15<sup>th</sup> February, 2020 before submitting the quotations/tenders.

**Quantity and Specifications of the items are:**

- |                                   |   |                     |
|-----------------------------------|---|---------------------|
| 1. Best quality brass Metal Seal  | - | 4000 nos. ( approx) |
| ( weight - 25 gm )                |   |                     |
| 2. Best quality brass Secret Seal | - | 50 nos. (approx.)   |
| ( weight - 25 gm )                |   |                     |

**Terms & Conditions**

1. The envelopes containing technical bid and financial bid should be duly sealed and the envelope containing the financial bid should be put inside the envelope containing the technical bid. Both the envelopes containing technical bid and financial bid should be superscribed as "TECHNICAL BID FOR METAL/SECRET SEAL" and "FINANCIAL BID FOR METAL/SECRET SEAL" respectively and name of the firm/ party should be distinctly written on the cover of the envelope.
2. Rate should be quoted per piece of the seal including GST and other taxes and valid for a period of 1(one) year from the date of opening the tenders/quotations.
3. The delivery period of the seals shall be 20 days from the date of issue of the work order or as may be fixed by this Commission.

*(Handwritten signature)*