



ASSAM STATE ELECTION COMMISSION

HOUSEFED COMPLEX, DISPUR, GUWAHATI - 781006. Ph. No. 0361-2263210/2220240/2264920

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No. SEC 53/2016/Pt/8

Dated Dispur, the 12<sup>th</sup> April, 2017

**Sub: Preparation of Database of Employees/Group Formation and randomization of the groups for the purpose of Polling on coming Karbi Anglong Autonomous Council Election, 2017.**

Sir,

In view of the Karbi Anglong Autonomous Council Election, 2017, Commission decides to further issue guidelines in preparation of Database of Employees, group formation and randomization of the polling parties before start of the Election. Details mentioned as below step by step.

1. District Election Officer will prepare the data base of employees in a similar manner as of Assembly/MP Elections.
2. District Election Officer will randomly select 120% of actual total requirement of the employees qualified for Presiding officers/Polling Officers constituency wise and category wise viz Presiding Officer, Polling Officers.
3. District Election Officer will constitute the Group formation i.e. the Polling party to be sent to a Polling station in presence of Political parties, the candidates and Observer, by randomization. District Election Officer will allot the Groups (Polling Parties) to Polling Stations in the evening before the Poll day, by randomization.
4. Balance of 20% (out of 120%) will remain as reserve-who will be readily available for duties if and when required. They may be released only after 3 P.M of the Poll day only, if not put to duties.
5. (A) 1<sup>st</sup> randomization of selection of 120% Officers should be completed before the date of withdrawal of nomination.  
(B) 2<sup>nd</sup> randomization of selection of Presiding Officers and Polling Officers will also be completed before the last day of withdrawal of nomination.  
(C) Group Formation randomization will have to be completed before one week of Poll day - in presence of Political parties, candidates and observer.  
(D) Final randomization of Polling Parties to specific Polling station to be done on the evening of the day before Poll- in presence of Political parties, candidates and observer. **All randomization should be video-graphed for future course of action.**

All District Election Officers are requested to perform the above exercise as per schedule so fixed.

Yours faithfully



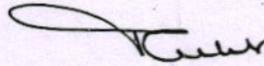
{H N Borah, IAS (Retd.)}  
State Election Commissioner, Assam  
Dispur :: Guwahati-06

Memo No.SEC SEC. SEC 53/2016/Pt/8

Dated Dispur, the 12<sup>th</sup> April, 2017

Copy for information & necessary action to:

- (1) The D.C, Karbi Anglong, Diphu.
- (2) D.C, West Karbi Anglong, Hamren
- (3) S.D.O(C), Bokajan.



Secretary  
Assam State Election Commission,  
Dispur :: Guwahati-781006.